

Agenda and Minutes Solution

Provides 24X7 Access to Citizens From



Helps you Manage:

- ◇ **Agendas**
- ◇ **Meeting Schedules**
- ◇ **Document Approvals**
- ◇ **Minutes**
- ◇ **Meeting Packets**
- ◇ **Agenda/Minutes Templates**

Key Features:

- ◇ **Easily create agendas, minutes and meeting packets using templates**
- ◇ **Electronically route packets to Commissioners and Councilmen**
- ◇ **Instantly publish Agendas and Minutes to Websites**
- ◇ **Easily publish all Transparency and Governance related documents**
- ◇ **Make it easy for citizens to search and retrieve documents**

Our Solution Requires

No Capital



No Software



No Hardware



No IT Resources



Our Solution is

Easy to Use



ROI Guaranteed



Deployed in Days



Secure

